

“FINAL”

**CCIDC
Board of Directors
Annual Meeting
The Marriott Suites – San Jose
May 8, 2004 - 9:00 A.M.**

MINUTES

CALL TO ORDER: There being a quorum present, the meeting was called to order by Lynda Gould, President, at 9:08 a.m.

PRESENT: Lynda Gould, IDS PRESIDENT
Ron Lewis, Public Member VICE PRESIDENT
MaryJo Camp, NKBA

SECRETARY Joann Cleckner TREASURER
Claudia Andreasen, ASID
Holly Hodnick, IDEC
Billie Huckaby, IFDA
Donald Chu, Public Member
Patsy Zakian-Greenough, Independent
Doug Stead EXECUTIVE VICE PRESIDENT

ABSENT: Paula Boland, Public Member

GUESTS: Margaret Dean, ASID
Judy Hallberg, CIDA
Carmen Olson, CLCID
Joann Wallace, NKBA

CALBO: Stead reporting: gave update from CALBO communications received by CCIDC. Gave overview of successful participation at CALBO's Annual Business Meeting in Long Beach in March of this year.

Discussed CALBO's continuing efforts to reverse the California Building Standards Commission on the I.C.C.

TREASURER’S REPORT: Cleckner reporting: gave update and review of fiscal 2004 budget through the first quarter. Budget is on track.

Audited Financial Statements for 2002 were revised and completed by the auditor to the audit committee’s satisfaction. Copies had already been distributed to the CCIDC Board prior to this meeting for review.

Motion was made by Cleckner, seconded by Zakian-Greenough, to accept the audited 2002 financial statement. Motion was carried unanimously.

Staff was directed to go ahead and get the 2002 audited financial statement posted to the CCIDC web site for public access.

Staff was further directed to go ahead and sign agreement letter for auditor to proceed with the 2003 audited financial statement.

MARKETING/OUTREACH: Zakian-Greenough reporting: gave update on CCIDC participation in various home shows up and down the state. Consumer response has been extremely positive.

Also gave an update on web site with an average of 400 daily visits.

CCIDC has contributed articles of value to consumers on a monthly basis to the Inland Empire and Orange County “Home and Outdoor Magazine”, and has received free “Hire a Certified Interior Designer” ad placement in “San Diego Home/Garden Lifestyles” magazine for past several months.

CCIDC completed mailing of “update postcard” to over 3,000 CID’s in early April 2004 directing recipients to the CCIDC web site for in depth information on topics such as the new “Find a CID” search feature, upcoming Annual meeting, next California Codes and Regulations examination, and request for nominations to a vacant CCIDC board position.

Board requested staff to proceed with the development of a “Consumer Survey” to be posted online on the CCIDC web site.

EDUCATION: Hodnick reporting: gave an update on the CCRE.

Lynda Gould gave update on CCRE review process. All CCRE questions now have four distractors, as opposed to three previously, and all three versions of the CCRE have been updated by the CCRE Task Force.

Board asked staff to look into computerized online version of the CCRE.

MINUTES: Motion was made by Zakian-Greenough, seconded by Lewis, to approve meeting minutes for 1/17/04. Motion was carried unanimously.

It was noted for the record that guest Judy Hallberg's name was spelled incorrectly and will be corrected.

CORRESPONDENCE: The board reviewed correspondence and articles contained within the board meeting binder.

Board requested staff respond to copy of letter from Felicia Swim regarding her letter to the PDC on comments made by a speaker during a seminar.

(Note: As of the writing of these minutes, Ms. Swim has not received any response whatsoever regarding her letter.)

CQRID: Gould reporting: gave update on the 2003 CQRID examination results and statistical summary.

NCIDQ: Zakian-Greenough reporting: gave update on the 2003 NCIDQ examination results.

The board requested staff to draft a letter for the President's signature regarding declining the delegate position to the NCIDQ board.

NKBA: Camp reporting : gave update on the September 2003 NKBA examination results.

Staff will procure through NKBA names and addresses of all successful examination candidates in order to mail CID information to each one.

PRESIDENT'S REPORT: Gould reporting: *Motion was made by Chu,*
seconded by Hodnick, to continue with the same slate of CCIDC officers
for the period of 2004/2005. Motion was carried unanimously.

Officers to be: Lynda Gould, IDS – President
Ron Lewis, Public Member – Vice President
Maryjo Camp, NKBA - Secretary
Joann Cleckner, Public Member – Treasurer

President thanked the board for all their hard work and service for the past year, and gave a special thanks to Patsy Zakian-Greenough for her long service as this was her last official board meeting.

The nominating committee presented resumes from two individuals who were interested in the “Independent” board member position. The board will review and make their preference known to staff over the next several weeks so that a consensus can be reached. The successful candidate will be confirmed at the next board meeting.

The board has made several requests since March 2004 to the California IIDA Chapter Presidents for someone to fill the vacant IIDA position on the CCIDC board. So far no one has been put forward by IIDA for this position. Under CCIDC Bylaws, CCIDC can now research and nominate someone to this position without IIDA's involvement. Staff will send out a request through the web site and other means of communication.

OLD BUSINESS: A package of information was presented by Judy Hallberg on behalf of CIDA in response to CCIDC board member Paula Boland's request for specific information. The package presented identified CIDA as a lobbying organization. CCIDC board member Lewis requested that it be noted for the record that the CIDA package did not respond fully to Paula Boland's questions.

NEW BUSINESS: It was noted for the record, that a CIDA application form was received by CCIDC as an application for certification. The applicant who was applying to become a Certified Interior Designer, was confused by the similarity in initials of the two organizations. CCIDC board member Lewis requested that staff bring this to the attention of CCIDC legal counsel. Board member Lewis also requested that discrepancies posted on CIDA's web site that had been brought to his attention be brought to CCIDC legal counsel's attention.

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11:45 a.m. The Board recessed for lunch.

1:00 p.m. The Board resumed meeting and went immediately into closed session for compliance and disciplinary report.

COMPLIANCE: Huckaby reporting: gave update on current certification statistics and reviewed six pending disciplinary/complaint files.

ADJOURNMENT: *Motion was made by Lewis*, seconded by Cleckner, to adjourn the meeting at 1:50 p.m. Motion was carried unanimously.

End of Minutes.