

“FINAL”

CCIDC

Board of Directors Regular Meeting

The Marriott Suites -Costa Mesa

January 17, 2004 - 9:00 A.M.

MINUTES

CALL TO ORDER: There being a quorum present, the meeting was called to order by
Lynda Gould, President, at 9:09 a.m.

PRESENT:	Lynda Gould, IDS	PRESIDENT
	MaryJo Camp, NKBA	SECRETARY
	Joann Cleckner	TREASURER
	Claudia Andreasen, ASID	
	Holly Hodnick, IDEC	
	Billie Huckaby, IFDA	
	Donald Chu, Public Member	
	Paula Boland, Public Member	
	Ann Allwein, IIDA	
	Patsy Zakian-Greenough, Independent	
	Doug Stead	EXECUTIVE VICE PRESIDENT

ABSENT:	Ron Lewis, Public Member	VICE PRESIDENT
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GUESTS:	Betty Wood
	Rayne Sherman
	Deni Mosser
	Margaret Dean
	Edna Ulasewitz
	Lois Maher
	Bruce Goff
	Chris Frahm
	Judy Hallberg
	Jennifer Carbuccia

REVISE AGENDA: *Motion was made by Zakian-Greenough*, seconded by Cleckner, to move old business to the front of the agenda to allow open discussion on issues brought by CIDA to the board. Motion was carried unanimously.

OLD BUSINESS: Discussion was held briefly regarding CLCID responsibility chart handed out by CLCID and that the words "Educate Consumer" be added to the CCIDC portion of the chart.

CCIDC board gave in writing its formal response to CIDA's testimony heard at CCIDC's last board meeting.

Comment from guest Rayne Sherman that CID's were still having problems submitting interior design plans to some building departments and urged the board to get Section 5538 of the Business and Professions Code removed from the Certified Interior Designer Law.

CALBO: Allwein reporting : gave update from CALBO communications received by board and also mentioned CALBO's planned efforts to try and reverse the California Building Standards commission position on the I.C.C.

CCIDC will attend the CALBO Annual Business Meeting in Long Beach on March 9th, 10th and 11th. The CCIDC booth will be an exhibit at the event.

Future CALBO considerations for CCIDC will be to post more CALBO information on the CCIDC web site.

TREASURER'S REPORT: Cleckner reporting: gave update and review of the year end 2003 Profit and Loss Statement and Balance Sheet. Auditor's report for 2002 was not presented due to concerns expressed by the Treasurer. 2002 was the year CCIDC went from a 501(c) 6 to a 501 (c) 3 entity and there was concern the preliminary report which had only just been received by CCIDC from the auditor, had some discrepancies that needed to be addressed before the board could approve it. The treasurer will address her concerns with the auditor with a view to having a revised financial statement for 2002 ready for CCIDC approval at the May 8, 2004 board meeting.

MARKETING/OUTREACH: Zakian-Greenough reporting: Gave update on current programs.

Discussed posting home shows CCIDC is participating in on web site.

There will be a student forum in the San Francisco area on March 5, 2004 and several CCIDC board members will be in attendance. CCIDC will give away bookmarks, brochures and student posters.

CCIDC will attend and exhibit at NeoCon West at the L.A. Mart on March 25 and 26th.

CCIDC will also have a booth at the Home and Garden Show at Qualcomm Stadium in San Diego on March 26, 27, and 28th.

Board members were requested to fill out "Event Forms" in order to track their attendance at these events and CCIDC's outreach program.

Student bookmarks are due to be reprinted as current stocks are low, and the examination requirements will be updated at that time. A brief discussion ensued on keeping the metric scale on the reverse of the bookmark versus an architectural scale.

A program for distributing bookmarks and posters will be put together by staff and implemented.

EDUCATION: Hodnick reporting: Gave an update on the CCRE. The CCRE Task Force has been convened for January 31/February 1, 2004 to meet with the Castle Worldwide psychometrician to review and update the entire examination.

Because two booklets were misplaced during the October 2003 examination, all new booklets henceforth, will be assigned to a specific candidate for tracking purposes.

MINUTES: Motion was made by Chu, seconded by Cleckner, to approve the meeting minutes for 9/27/2003. Motion was carried unanimously.

CORRESPONDENCE: The board reviewed correspondence and articles contained within the board meeting binder.

CQRID: Gould reporting: reviewed examination results and statistics for 2003 including those for California.

NCIDQ: Zakian-Greenough reporting: reviewed examination results and statistics for 2003 "National" exam. Requested staff to obtain separate California results for 2003.

Also reviewed briefly, recently published NCIDQ occupational analysis. Also reviewed recently received delegate ballots from NCIDQ concerning admittance of state boards to the NCIDQ council of delegates.

NKBA: Camp reporting : no results or statistics for 2003 were available at the time of this meeting. They will be procured prior to next meeting in May.

PRESIDENT'S REPORT: Gould reporting: *Motion was made by Zakian-Greenough*, seconded by Boland, to amend the CCIDC Bylaws Section 10.2 to read:

The Board shall make available to the Board of Directors an annual report within a reasonable time after the Corporation files its annual federal income tax return for a given fiscal year. Reports shall contain all the information required by Section 6321(A) of the Corporations Code, any other federal or state reporting requirements, and shall be accompanied by any report thereon of independent accountants.

If there is no such report from independent accountants, a certificate of an authorized officer of the Corporation stating that such statements were prepared without audit from the books and records of the Corporation will be prepared. The annual report shall also be made reasonably available to all Certificate Holders in a manner determined by the Directors or as may be required by applicable law.

Motion was carried unanimously.

NEW BUSINESS: *Motion was made by Zakian-Greenough*, seconded by Camp, to extend CCIDC director Billie Huckaby representing IFDA for one year grace period. Motion was carried unanimously

10:45 a.m. Board took a 15 minute break.

OPENED MEETING TO GUESTS:

Paula Boland requested that the following be recorded in the official CCIDC meeting minutes:

She asked Bruce Goff, the official representative of CIDA, the following questions:

- ? Who does CIDA represent specifically?
- ? How many members do they have and who are they?
- ? What are their long term goals?
- ? What are their short term goals?
- ? What do they do?
- ? What do they want?
- ? Who is on their board of directors?
- ? When and where do they have meetings?
- ? Are their meetings open to the public?
- ? If not, why not?

Bruce Goff of CIDA responded that answers to these questions will not be available until the next CCIDC board meeting in May 2004.

CLCID announced they are planning three (3) Town Hall meetings in the form of panel discussions and they had invited representatives from CIDA, CCIDC, educators, legislative, and others. The meeting dates and locations are April 14th, Los Angeles; July 14th, San Francisco; and October 13th in San Diego

Several guests requested that the board make available some of the information (non-privileged) available publicly during the meeting so they could refer to the same information that the board members refer to. The board took the suggestion under advisement and will discuss the matter with their attorney.

11:45 The board recessed for lunch.

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CLOSED SESSION:

1:21 pm: The meeting was called back to order and the board went into executive session.

COMPLIANCE: Huckaby reporting: Gave update on current numbers of Certified Interior Designers, those expired, inactive and current. Pending disciplinary actions against three Certified Interior Designers were also reviewed.

The next board meeting will be in San Jose on May 8, 2004, and the next meeting after that will be September 25, 2004 in San Diego at a location to be determined.

ADJOURNMENT: *Motion was made by Zakian-Greenough*, seconded by Cleckner, to adjourn the meeting at 2:49 pm. Motion was carried unanimously

End of Minutes.