



California Council for Interior Design Certification

August 28, 2002

Kristin Triepke, Senior Consultant
Senate Committee on Business and Professions
State Capitol, Room 2053
Sacramento, CA 95814

Re: Request for CCIDC Documents

Dear Kristin:

Further to our recent telephone conversation we are enclosing herewith a copy of the now approved new Bylaws for the new corporation, CCIDC, Inc. as requested. We have also enclosed a copy of the board's policy's and procedure's, also as requested.

As discussed the "old" Rules and Regulations are currently being updated and as soon as that process has been completed we will forward a copy of that document to you.

With respect to our progress in complying with SB 136, we are well on our way with the 501(c)(3). IRS Form 1023, Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code is currently being finalized by the CCIDC corporate attorney and will be submitted within the next few days. The attorney anticipates approximately 6 months before this is finalized by the IRS, which is based upon their prior dealings with this kind of application.

With regard to the California Codes and Regulations Exam (CCRE) administered by CCIDC we had 22 candidates sit this test in April of this year, with 21 successfully passing, although some barely made it. We have 60 candidates signed up for the October 12, 2002 administration of this exam. The exam is given in San Francisco, Los Angeles and San Diego twice a year. A qualified task force made up of Certified Interior Designers and a licensed architect reviewed the entire item bank of 342 questions recently. The updated item bank was divided into three separate tests and sent to the testing agency in North Carolina for psychometric evaluation. One of the new versions of the test will be administered in October of this year thus allowing a partial validation of the update.

The NCIDQ examination is currently going through their examination validation process, and our understanding from the CQRID is that they completed this task for their examination last year. We are awaiting this information from NKBA at this time, but have made contact with them in this regard.



California Council for Interior Design Certification

Kristin Triepke, Senior Consultant
Senate Committee on Business and Professions
Request for CCIDC Documents
August 28, 2002
Page 2

The outreach programs that CCIDC has implemented these past two years have been very well received, evidenced by the number of candidates taking the CCRE, and the growing number of new Certified Interior Designers. We are continuing to reach out to the interior design schools across the state with our bookmarks and posters, and our board members continue to speak about the certification process at student forums.

By now you should have received the 2001 audit for CCIDC, and after you have had the opportunity to review it, we would be happy to answer any questions that you, or the committee may have.

We will continue with the 501(c)(3) process, the updating of the CCIDC Rules and Regulations as well as an update and review of the current Code of Ethics and Conduct. We will also continue to monitor the validation process of the various exams to ensure their compliance as described in Section 5800 of the California Business and Professions Code

Our board meetings are now fully open to the public, and have been for the past 3 meetings, with the exception of any disciplinary proceedings, and CLCID is now no longer a part of our official meeting agenda, although a representative does attend our meetings for liaison purposes, as we do at their meetings. We plan on posting our agenda for the next CCIDC board meeting on our web site, which is consistent with state boards and commissions.

Lastly, we will be reviewing our education accreditation policy so that it remains inclusive and non-biased without diluting the integrity of the interior design education requirements for becoming a Certified Interior Designer.

Please feel free to contact any of the board members, or myself, should you have any questions, or require further information at this time.

Yours truly,

A handwritten signature in cursive script that reads "Douglas R. Stead". The signature is written in black ink and is positioned above a horizontal line that ends in an arrowhead pointing to the right.

Douglas R. Stead, CID
Executive Vice President

Enc.